

111-1 本校課程免費選讀申請流程

NTNU Course Selection Process

- ◇ 限就讀 **2022 年秋季班** 的學生 Only for **2022 Fall Term** students
- ◇ 本校 111 年度第 1 學期為 2022 年 9 月 5 日開始至 2022 年 12 月 23 日結束，**本校不提供簽證延長文件**。NTNU 2022 Fall Semester runs from September 5, 2022 to December 23, 2022, **but NTNU does not provide documents for visa extension.**

步驟 Step		說明
1	領取選課單;填寫申請表 Pick up course selection form. Fill out on-line application form.	<ul style="list-style-type: none"> ➢ 9 月 12 日前至 709 辦公室領取選課單 ➢ 上網填寫申請表 https://goo.gl/PE6QLA。 ➢ Pick up an NTNU Course Selection Form at office 709 before Sep.12. ➢ Fill out online application form at https://goo.gl/PE6QLA
2	查詢課程 Check course information. 	<ul style="list-style-type: none"> ➢ 參考本校課程系統 NTNU Online Course System 查詢課程 (http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/index.jsp)。 ➢ 英語授課之課程無中文程度限制，但中文授課之課程，必須是本中心 5 級以上學員才可選修。 ➢ 選讀研究所(含)以上的課程，至少要大學畢業並經授課老師同意。由於某些課程可能已滿或本校學位生優先選課，本中心無法保證學生一定能選到想要的課程。 ➢ 每人限免費選修一門正規課程。請注意，部分專業課程、師資培訓課程和校際課程未開放選修。(不能選修的課程代碼如：EU、9UAA、9MAA、9DAA、9UAB、9MAB、9DAB...) ➢ Go to NTNU Online Course System (http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/index.jsp). ➢ Courses taught in English are open to students at any levels, but if you would like to select courses taught in Chinese, you must be above Level 5. ➢ To select courses above the master degree (inclusive), at least graduate from college and must be authorized by the instructor. Since some classes might be full and degree students have priority to take the courses, there is no guarantee of the spaces for the course that you would like to take. ➢ Every student may choose only ONE course for free. Note: Professional courses in education (Department code: EU) and NTU/NTUST Course (9UAA、9MAA、9DAA、9UAB、9MAB、9DAB...) are NOT open for application.
3	請授課老師簽名 Get teacher's signature	<ul style="list-style-type: none"> ➢ 9/5~9/16 到本校上課並取得授課老師在申請表上簽名。 ➢ From 9/5~9/16, go to the class at NTNU and get the instructor's signature.
4	繳回選課單、護照影本、畢業證書影本 Sign up and return the course selection form along with a photocopy of passport and diploma.	<ul style="list-style-type: none"> ➢ 9 月 16 日前將 1)選課單 2)護照影本 3)學歷證明繳回 709 辦公室。請注意，選讀大學部課程需繳交高中畢業證書；選讀研究所課程須繳交大學畢業證書。 ➢ Submit 1) the course selection form, 2) a photocopy of passport, and 3) a photocopy of diploma before Sep. 16. Please note that students who choose courses of <u>undergraduate program</u> must submit a photocopy of <u>high school diploma</u>; students who choose courses of <u>graduate program</u> must submit a photocopy of <u>university diploma</u>.
5	到辦公室領取選課清單/ 時數記錄卡 Pick up the class schedule/ Time Card at the office.	<ul style="list-style-type: none"> ➢ 選讀課程的上課時數可計入輔助課(必修)時數，請先到 709 辦公室拿時數記錄卡。每次上課要讓授課老師在時數紀錄卡上簽名，並於月底之前交回 709 辦公室。 ➢ 課程結束後的學期末將可取得成績單(沒有證書)。 ➢ For regular students, NTNU course study hours count as supplementary hours. Only hours spent in lectures will count towards your monthly requirement. Please collect the "time card" in advance at the office 709. You'll need to fill out the time card with the professor's signature and submit it to the office 709 by the end of each month. ➢ A transcript of record will be given at the end of the semester (no certificate).

NTNU Online Course System <http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/index.jsp>

國立臺灣師範大學 開課查詢系統

功能區 << 作業區

程式清單 - 班別、地點、上課時間資訊 Schedule of Courses

Query Detail Course Description Syllabus

Syllabus

Close	Serial No.	Course Code	Dep. Code	Ye	Class Nam	Engl	Course Name	Credit	Req./	Full/	Instruc	Time/ Location	Aut
<input type="checkbox"/>	2599	MAC0021	SM40		MA/PhD	Y	General Topics in M...	3.0	Sel.	Half	LIN, F...	Mon. 6-8 Gongguan 11111...	
<input type="checkbox"/>	2667	ESC0137	SM44		MA/PhD	Y	Interstellar Medium	3.0	Sel.	Half	Yasuh...	Thur. 3-5 Gongguan B4-13...	
<input type="checkbox"/>	2737	OEM0003	SM48			Y	Electromagnetism I...	3.0	Req.	Half	Lee,Ya...	Wed. 7-9 Gongguan S3-07...	
<input type="checkbox"/>	2738	OEM0060	SM48			Y	Optics (I)	3.0	Req.	Half	WU, C...	Tue. 7-9 Gongguan S5-04 ;	
<input type="checkbox"/>	2962	BIC9036	SU43		BA/ MA	Y	Ecological Plant Ph...	3.0	Sel.	Half	LIN, T...	Thur. 6-8 Gongguan S5-06...	
<input type="checkbox"/>	3001	ESC0123	SU44		BA/ MA	Y	Stable Isotope Geol...	3.0	Sel.	Half	MII, H...	Mon. 2-4 Gongguan C4-01...	
<input type="checkbox"/>	3002	ESC0129	SU44		BA/ MA	Y	Geochemistry	3.0	Sel.	Half	SHELL...	Wed. 7-9 Gongguan C4-03...	
<input type="checkbox"/>	3281	CSC0011	SU47		BA/ MA	Y	Computer-Aided De...	3.0	Sel.	Half	HWAN...	Fri. 7-9 Gongguan B1-01 ;	
<input type="checkbox"/>	3087	AHM0116	TM67			Y	Introduction to Art...	3.0	Sel.	Half	SYNDI...	Tue. 7-9 off Campus 1111...	
<input type="checkbox"/>	3088	AHM0143	TM67			Y	Special Topics on P...	3.0	Sel.	Half	VALEN...	Tue. 3-5 off Campus 1111...	
<input type="checkbox"/>	3090	AHM0181	TM67			Y	Baroque Architecture	3.0	Sel.	Half	SYNDI...	Wed. 7-9 off Campus 1111...	
<input type="checkbox"/>	3093	AHM0221	TM67			Y	Visual Arts in the Se...	3.0	Sel.	Half	VALEN...	Wed. 3-5 off Campus 1111...	
<input type="checkbox"/>	3230	PGUK001	ZU92			Y	Intermediate Aural...	2.0	Req.	Half	LIN, C...	Mon. 6-7 Main 24-03 ;	
<input type="checkbox"/>	3231	PGUK002	ZU92			Y	News Media English	2.0	Req.	Half	TZEAN...	Tue. 6-7 Main 17-01B ;	
<input type="checkbox"/>	3232	PGUK005	ZU92			Y	English Group Disc...	2.0	Req.	Half	TZEAN...	Thur. 6-7 Main 31-05 ;	
<input type="checkbox"/>	3233	PGUK006	ZU92			Y	Guided Writing in E...	2.0	Req.	Half	TODD ...	Mon. 6-7 Main 24-02A ;	
<input type="checkbox"/>	3234	PGUK008	ZU92			Y	Topical Reporting i...	2.0	Req.	Half	TODD ...	Tue. 6-7 Main 22-01 ;	
<input type="checkbox"/>	0313	PGUL012	ZU93			Y	History of European...	3.0	Req.	Half	LUCA ...	Thur. A-C Main 12-01 ;	
<input type="checkbox"/>	0318	PGUO011	ZU96			Y	History of European...	3.0	Sel.	Half	LUCA ...	Thur. A-C Main 12-01 ;	

第 1 頁, 共 1 頁 顯示 1 - 186 筆 / 總筆數: 186

Click here, you could search courses

◎上課地點時間欄位說明/The 「Time/Location」 field direction

本欄位包含：星期/Weekday、節次/Period、校區/Campus、教室英文簡碼/Classroom Code。

The 「Time/Location」 field, which includes course's time and location information.

Example :



範例說明：

範例 1 (Example1)

「環境與傳播」上課地點時間為「-1-2 本部 誠 1-01」。

Example1: The 「Environment and Communication」 course, which 「Time/Location」 field is 「Mon. 1-2 Main 11-01」.

範例 2 (Example2)

「德語 (二)」上課地點時間為「-9-10 本部 正 4-02A」。

Example2: The 「Computer and Instruction」 course, which 「Time/Location」 field is 「Mon. 9-10 Main 24-02A」.

範例 3 (Example3)

「電腦與教學 (教)」上課地點時間為「-7-8 本部 綜 10-01」。

Example3: The 「Computer and Instruction」 course, which 「Time/Location」 field is 「Mon. 7-8 Main 710-01」.

範例 4 (Example4)

「諮商督導研究與實習 (二)」上課地點時間為「四 9-11 本部 教室自排」。

Example4: The 「Computer and Instruction」 course, which 「Time/Location」 field is 「Thur. 9-11 Main 11111」.

11111 : Please contact the department office for responsibility

※節次、大樓代碼，請參考下頁之對照表。

Please refer to the code table on the next page.

Schedule of Courses

The screenshot shows a web-based interface for the 'Schedule of Courses'. A table lists course details with columns for Course Code, Day, Period, Campus, and Classroom Code. The 'Time/Location' column is highlighted with a red box, showing examples like '1-10 本部 正 4-02A'.

範例 2：「德語 (二)」上課地點時間為「-9-10 本部 正 4-02A」。

Example2: The 「Computer and Instruction」 course, which 「Time/Location」 field is 「



教室英文簡碼 (Classroom Code) 欄位 (Field)

範例 (Example) :

教室名稱 (Classroom)	教室英文簡碼 (Classroom Code)
正 402A 教室 Jheng 402A	<u>2</u> <u>4</u> - <u>02A</u>

第 1 碼為大樓代碼
(例：正大樓代碼為 2)
The first code is the classroom's building code (Ex : Jheng Building's building code is 2).

第 2 碼為樓層代碼
(例：4 樓)
The second code is the classroom's floor code (Ex : 4th

第 3、4 碼為流水碼
(例：02A)
The third and fourth codes are the classroom's serial number (Ex : 02A).

節次(Period)	校本部 (Main) 公館校區 (Gongguan)	林口校區 (Linkou)
0	07:10 - 08:00	
1	08:10 - 09:00	08:00 - 08:50
2	09:10 - 10:00	09:00 - 09:50
3	10:20 - 11:10	10:00 - 10:50
4	11:20 - 12:10	11:00 - 11:50
5	12:20 - 13:10	12:30 - 13:20
6	13:20 - 14:10	13:30 - 14:20
7	14:20 - 15:10	14:25 - 15:15
8	15:30 - 16:20	15:20 - 16:10
9	16:30 - 17:20	16:15 - 17:05
10	17:30 - 18:20	
A	18:40 - 19:30	
B	19:35 - 20:25	
C	20:30 - 21:20	
D	21:25 - 22:15	

◎校區、大樓代碼 (Campus、Building Code)

大樓代碼 Building Code	大樓中文名稱 Building's Chinese Name	大樓英文名稱 Building's English Name	校區 Campus
0	博愛大樓	Bo Ai Building	Main
1	誠大樓	Cheng Building	Main
2	正大樓	Jheng Building	Main
3	樸大樓	Pu Building	Main
4	勤大樓	Cin Building	Main
5	科技(含機械)大樓	Science and Technology (Mechanical Engineering)Building	Main
6	美術系館	Fine Arts Building	Main
7	綜合大樓	General Building	Main
8	教育大樓	Education Building	Main
9	樂智樓	Yaojih Building	Main
988	校外		off Campus
B	公館 B 棟樓	Building B	Gongguan
C	公館 C 棟樓	Building C	Gongguan
D	公館 D 棟樓	Building D	Gongguan
E	公館 E 棟樓	Building E	Gongguan
F	公館 F 棟樓	Building F	Gongguan
G	公館圖書館	Branch Library	Gongguan
H	公館綜合館	General Hall	Gongguan
I	普通大樓	Normal Building	Main
M	音樂系館	Music Building	Main
N	音樂學院	College of Music	Main
P	本部體育館	Gymnasium	Main
Q	青田大樓 (大安區青田街 5 巷 6 號)	Qingtian Building (No.6, Ln. 5, Qingtian St., Da'an Dist., Taipei City)	Main
R	學人宿舍 (大安區青田街 5 巷 1 號)	Xueren Dormitory (No.1, Ln. 5, Qingtian St., Da'an Dist., Taipei City)	Main
S	公館研究(S)大樓	Research Building	Gongguan
A	公館 A 棟樓	Building A	Gongguan
U	雲和大樓 (大安區雲和街 1 號)	Yunhe Building (No.1, Yunhe St., Da'an Dist., Taipei City)	Main
W	公館體育館	Gymnasium	Gongguan
X	公館科教(X)大樓	Science Education Building	Gongguan
Y	公館場地	Fields and Others	Gongguan

